

# High Lane Residents Association

## Privacy Notice

Under new laws taking effect from May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

High Lane Residents Association takes the protection of the data we hold about you seriously and we are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

<b>Name</b>	High Lane Residents Association
<b>Categories of personal data we may collect</b>	We may collect an individual's contact details in the form of their: <ul style="list-style-type: none"><li>• Name</li><li>• Email address</li><li>• Home address</li></ul>
<b>Our sources of the personal data</b>	We obtain personal data from: <ul style="list-style-type: none"><li>• The individual registering as a subscribing member or consenting to be contacted by us to receive communications</li><li>• The individual providing us with their contact details for legitimate purpose</li></ul>
<b>Purposes for which we process personal data</b>	We will process the personal data to send information relating to the Association's activities, meetings and matters of potential interest relating to local issues
<b>Legal basis for using your personal data</b>	The legal basis for the collection and processing of personal data is: <ul style="list-style-type: none"><li>• That it is necessary for our legitimate interests in consulting and communicating with residents on matters relating to the local community and encouraging participation in activities and events for the benefit of the local community, in line without constitution, or</li><li>• The individual has given their consent to be contacted, including as a subscribing member</li></ul>
<b>Your right to withdraw consent</b>	Where you have given your consent to the use or processing of your personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.
<b>Location of your personal data</b>	We will keep your personal data within the United Kingdom/European Economic Area. Your data will be stored securely by our committee and our online email provider.
<b>How long we will keep your personal data for</b>	We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are a member of High Lane Residents Association or until such time as you ask us to delete your data.
<b>Your rights in respect of your personal data</b>	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
<b>Our contact details</b>	<b>Email</b> <a href="mailto:contact@hlra.org.uk">contact@hlra.org.uk</a> <b>Website</b> <a href="http://www.highlaneresidentsassociation.btck.co.uk">www.highlaneresidentsassociation.btck.co.uk</a>